



Clergy Record Form & Application for a License to Officiate

Clergy Name _____ DOB _____

Current Address _____ Social Security # _____

Cell phone _____ Email _____

Date Ordained Priest _____ Deacon _____

Current Canonical Diocese _____ Bishop _____

Education _____

Churches Served: (Name, Address, Diocese, Year)

Military Service:

Years _____ Branch _____ Rank _____

Clergy Licensing Requirements:

- Letter of Good Standing from current bishop
- Current background check (Cost \$150. If parish requests interview, they pay. If not, the cleric pays.)
- Copy of valid Driver's License
- Certificates of Safeguarding God's People and God's Children within past 5 years
- Current resume and OTM portfolio

As a priest, I am requesting a license to officiate and am interested in: *(Check all that apply.)*

_____ Full-time _____ Part-time

_____ Supply work: preference on frequency/location _____

_____ Interim Ministry/List Training _____

_____ Priest-in-charge at _____ City _____

_____ Assistant/Associate at _____ City _____

As a deacon, I am interested in: _____

Family information:

Spouse _____ DOB _____ Anniv _____

Phone _____ Email _____

Child _____ DOB _____

Child _____ DOB _____

Child _____ DOB _____

Child _____ DOB _____

Other remarks: _____

Signature

Date

Please return this completed form to the Bishop's Office, 325 N Market Street, Jacksonville, FL 32202 or email to dpeck@diocesefl.org

Updated 10/18/23